

SAT Meeting Minutes: 12-5-17

1. Opening Prayer

2. Review Minutes from 11/7/17

- Minutes reviewed/approved by all present
- Decision made to publish on school website and newsletter

3. Parish Update from Mr. Odar on behalf of Fr. Peter

- Discussed the next steps to be taken on the Capital Improvement Campaign
- \$3.5M earmarked for the project
- Reviewed Concerns:
- Discussed Process of acquiring surrounding properties for long term expansion

4. Update from Mr. Odar

- Character Trait: Generosity
- Kindergarten in charge of the service project for December
- Gaming Revenue from county to be discontinued effective 2018
- Discussed Heat exchanger on roof and noted pros/cons of repair vs. replacement
- Service club trip to Camp Washington cancelled w/Mr. K
- Christmas caroling to replace trip to Camp Washington
 - Temp date 12/13
- Pep-Rally to be held Monday, Dec. 11th
- P.L.C (Professional Learning Communities)

5. Pillar updates:

Curriculum - Lisa Freking –

- Noted program at NKU called “CINSAM” (Center for Integrative Natural Science and Mathematics) brought up the potential it could hold for STEM education
- Asked about the PLC question: Any noticeable affects w/students in upper grades when it comes to technology exposure @ early age

Marketing - Mike Perleberg

- Discussed the SAT newsletter, passed out version for team to look at and review
- Mentioned the Lawrenceburg City Minutes contained information regarding LHS as “A” rated school
- Mentioned possibility of St. Lawrence being named 4-Star school again, will be revealed in the spring.
- Snacks with Santa (12/9) was advertised well.

PTO - Amy Maxwell/Melissa Lahey

- Yankee Candle fundraiser brought in over \$1,900 for the school
- Upcoming PTO events:
 - Snack w/Santa (12/9)
 - Christmas Spirit wear wrapping up
- Trunk or Treat was a success
- Shannon Schmid to be stepping down effective 12/31 from PTO Chair
- Grandparents Day another large success
 - Over (380) lunches ordered/served on GPD
 - Will be going back to being in the month of September
- PTO Ledger current statement of funds revealed
- Mentioned for Adult Night themed fund raiser w/out much overhead going into it.

- Restaurant nights are a continued success
- Steve Stoecklin mentioned possibility of running a concession stand at a sporting event (Bengals or Reds game) where % of proceeds go to school
- Kroger plus cards will bring in monthly revenue
- Amazon Smile bringing in \$

Building & Grounds - Gary Hammerle – Not Present

- Weighed in on previous conversation of heat exchangers
- Asked if anyone heard of professional fund raising company
- Archery to be starting soon
- Passing along a request to mention the difference in the grading scale used at St. Lawrence vs. surrounding schools
- Various water fountains may need to be looked at for replacement
 - PTO has funds to cover the replacement
 - Vote taken/passed to move forward w/replacement

Finance - Julie Hafner

- Added to conversation earlier in the meeting when budget information was discussed in Administrators update.

Spirituality - Amy Heinsman - Not Present

- Sent notes/topics to review
- Teacher Spirituality survey went out in mid-November, results expected back by end of November.
- Date for caroling discussed in Mr. Odar update regarding Mr. K.
- Asked to discuss new chair positions - covered in New Business

Retention - K.C. Witte - Not Present

6. NEW BUSINESS/GENERAL DISCUSSION

a. Finalize Newsletter

- St. Lawrence SAT Newsletter
- Question of what to publish
 - Suggested it sticks to being quarterly so the minutes published should reflect quarterly minutes.
 - Member Spotlight
 - Test score results suggested
- Old "Grapevine Newsletter" from years back was passed around for team to review

b. SAT Bylaws

- Team to review and discuss first 3 articles by January meeting

c. Administrator Goals

- Reviewed document and posing question from the Arch Dioceses of Indianapolis, asking posted to Mr. Odar at beginning of the school year regarding what he wants to achieve.
 - Document passed out to all principals w/in Arch Dioceses
 - Covers many topics w/questions & answers for school principals

d. Open House

- Date believed to be Sunday 1/28 which starts Catholic Schools week
- Marketing process to begin very soon
 - Distribute in effective locations
- Calls already coming in for new students to be enrolled
 - Pre-K & K
 - Shirts to continue to go to first time St. L students

e. Open Pillar Positions

- Technology/Spirituality/PTO open at end of school year
- How to advertise the new positions

f. Other Business

- Melissa Lahey asked if Lent Fish Fry could/should be PTO event to receive funds
 - Families work it and should benefit
 - Mr. Odar agreed it should be officially turned over to PTO
- Next meeting set for Wednesday, January 10th. Location TBD

7. CLOSING PRAYER